

SCHOOL TRANSPORT

1. School Transport is compulsory for all students, except those who reside in areas specifically defined as 'supervision areas'. No other reason, like distance from the nearest bus stop, family/health concerns or any such issue will be considered to allow 'supervision'.
2. In case of supervision, if the vehicle transporting your ward(s) is found violating any of the rules laid down by appropriate authorities, we are required by law to report the vehicle to the appropriate authority. You shall then have to begin using school transport or an alternative mode of transport which is safe, legal and conforms to the prescribed rules.
3. Transport Users Fee, once deposited, is non-refundable, as this Fee is to be paid by all school transport users only at the time of admission.
4. Bus Stops are created taking into consideration a range of issues like number of students at a particular Stop, convenience of larger number of school transport users and turnaround time for school buses. The school reserves the right to create, cancel or relocate a particular bus stop. Hence, your requests in these matters, though welcome, may not be found implementable by the school authorities. You need to appreciate that the school has the welfare of the larger student community in mind while taking such decisions and persistent pestering of school authorities in such matters is not welcome.

Please contact our Transport Desk for further clarification.

SCHOOL FEES

Payment at the time of Admission – The amount of fees payable at the time of admission of your ward is mentioned in the Pre-Admission Checklist. The details given in the box are sufficient to deposit the amount through eCMS / NEFT. Please do not make any mistake in entering the required information. You may either effect the eCMS / NEFT transaction through the online banking facility given by your bank or personally visit your bank branch for the transaction.

Payment of Annual Miscellaneous Charge and Bi-monthly Education and Transport Fee – These fees will be collected only through National Automated Clearing House (NACH) once the NACH Mandate is registered by National Payments Corporation of India (NPCI). When you arrive at the school for the final admission process, following your ward's pre-admission medical check-up at the designated hospital, you will be given two NACH Mandate Forms by our Accounts Department. You are supposed to carry with you one signed, cancelled cheque pertaining to the bank account from which you intend to submit the fees with effect from April, 2019. In case the bank account from which the fees are to be debited bi-monthly is in the name of a firm / company, the appropriate rubber stamp should also be brought to the school. The authorised signatory of the bank account, preferably either or both parents, must be present at the school on the day of final admission process. Please stick to the instructions given in the Pre-Admission Checklist. The NACH Mandate Forms only need to be signed (and stamped, if necessary) and the account holder's name is to be written underneath the signature. Do note that return / dishonour of the Mandate will result in levy of Administrative Charge and the school will not be responsible for any such deficiency in the NACH Mandate Form, detected at a later stage, by the banks' clearing house.

Do note that, along with the Annual Miscellaneous Charge, the fees for April – May, 2019 will be collected through NACH on the first day of April, 2019. Thereafter, the bi-monthly fees will be payable at the beginning of every alternate month. The due fees will be collected from your bank account immediately on falling due. The school may or may not inform you before presenting the Mandate for fee collection. You are requested to keep track of the months in which fees become due and ensure that your account is sufficiently funded.

The school may or may not inform you in the event of any of the bi-monthly NACH Mandate being dishonoured. You should also track whether the Mandate is dishonoured and, if so, you are expected to deposit the dues, along with Administrative Charge, immediately.

Please contact our Accounts Office for further clarification.